



Dear Restaurant Owner,

You are invited to participate in the **Annual Rancho Santa Margarita Chamber of Commerce Festival Event of 2017; RanchoFest June 9<sup>th</sup>, 10<sup>th</sup>, & 11<sup>th</sup> 2017. This event has been very successful with huge community anticipation for these events.**

**RanchoFest** Friday evening then 2 full days of providing something for everyone; including non-stop live entertainment, food/restaurant booths, retail & business exhibitors, beer & wine, center and a Kids Fun Zone for children and teens with Adult fun. Friday's hours 6:00 – 10:00 p.m.; Saturday's hours 2:00 – 10:00 p.m.; and Sunday's hours 2:00 – 8:00 p.m. This is a FREE event to children 12 and under with adult supervision.

Your Restaurant will receive a tremendous amount of direct exposure at **The Chamber Festival Events**, being listed in print and electronic media in local and regional circulation, the RSM Chamber website and the City of Rancho Santa Margarita website resulting in thousands of additional impressions for your business.

**There are some standard guidelines all restaurants need to agree to for their participation in the events:**

- Food prices will range from **\$1 to \$5** for a **sample size using a maximum size of a 6" plate only**.
- Tickets for "food tastes" will be sold in \$1 increments at designated ticket booths.
- Food vendors will only collect tickets (no cash) and must submit their collected tickets at the designated collection site within an hour of close daily.
- Submit proposed menu to prevent duplication

Only a limited number of spaces are available please submit your paperwork and deposit/payment now and before the stated deadline.

Completed applications must be submitted with deposit to be considered a participant.

***NEW* Low Fee TO BE IN THE EVENT AS A RESTAURANT**

Food vendor tickets will be split with the chamber according to the following:

**Chamber Member Food Vendors**

- Chamber Member Food Vendor: 50% of the proceeds will go to the Non-Profit RSM Chamber of Commerce; with 50% going back to the restaurant for your participation. A \$100 deposit is due for your participation as a restaurant in the event. After your participation in the event, your deposit will be refunded. Refunds will only be issued to those who participate. Refunds will not be issued if you decide not to participate.

**Non-Chamber Member**

- Food Vendor 50% of the proceeds will go to The Non-Profit RSM Chamber of Commerce; with 50% going back to the restaurant for your participation. A \$195 Fee for your participation is required to be in the event. After your participation to in the event, your fee will be used for our chamber membership. No refunds will be issued

Food Vendor Tickets will be counted and reconciled within one week of the close of event and payment sent to each food vendor within two weeks of close of event.

Thank you for your interest in participating in these Fabulous Community Events! If you should have any questions please contact me. Details are outlined on the following pages.

Sincerely,

[s.singh@rsmchamber.com](mailto:s.singh@rsmchamber.com) O: 949-888-6681 C: 949-433-2258

Suzanne Singh, President RSM Chamber of Commerce

## Pertinent Information

### PROVIDED BY THE EVENT

#### **Booth includes:**

- One (1) 10'x10' booth space with a Fire-safe canopy
- Two (2) 8' tables and
- Two (2) chairs
- Hot water basin (RSMCC igloo with hot water)
- All required Health and Fire permits
- Basic electricity; provided ½ hour before event and up to 1 hour after closing nightly (**DO NOT** leave perishables in electric powered refrigeration overnight)
- Menu Boards provided on Canopy
- Informational Meeting, Monday before the event; providing your entry package, vendor instructions, etc

### FOOD SERVICE INFORMATION & VENDOR RESPONSIBILITIES

**MENU:** In an effort to provide a rewarding experience for all participating food vendors and guests, the goal of the Chamber Festival Events Committee is to offer a variety of food menu items at the event, and therefore suggestions to your menu may be made to you in regards to that goal.

**FOOD SERVINGS:** Food is required to be served (**ONLY**) on a 6" plate/bowl to ensure the competitive uniformity of samples sizes and tastes amongst the various participants. Please be prepared to serve at least 750 - 1,000 servings throughout each day of the event. If you run out of food, you will still be required to staff your booth until breakdown time.

**BREAKDOWN OF ALL BOOTHS** will begin NO EARLIER than ½ hour before close of event and must be completed no later than 11:00 pm on Friday & Saturday and 9:30 pm Sunday.

#### **Requirements of Vendor:**

1. Food must be served on a 6" **plate or bowl ONLY**
2. Beverages if any, are to be served in a **colored plastic cup by your booth. (NO CLEAR CUPS to be used** except from the Beverage Center provided by the RSM Chamber)
3. Food Prices will range from **\$1.00 - \$5.00 ONLY**
4. Your menu will be posted at your booth and will be specific and different than other menus.
5. You are required on the application form to list all food items to be sold & price; once these items are listed on your provided menu board you may not change them. If you run out of food, please communicate this to Staff.
6. You must provide all food preparation, storage, servicing equipment, utensils, disposable 6" serving plates & colored disposable cups.
7. Table linens and other decorative display, if needed.
8. You **must provide your own fire extinguisher for your booth, frying** is not permitted.
9. **NO** glass containers or breakable serving ware may be distributed.
10. Food vendors are responsible for all ticket/sales transactions at their booth (**NO CASH** is to be accepted – **TICKETS ONLY**)
11. It is strongly suggested that all employees wear identifying shirts, hats, nametags, etc.

**SETUP AND PARKING**

Setup will take place Friday after 2:00 p.m. (no earlier); setup must be completed by 5:30 p.m., and by 1:30 p.m. on both days. Food is to be sold no earlier than 6:00 p.m. on Friday and your booth must remain open until the breakdown time of 10:00 p.m. Friday & Saturday and 8:00 pm on Sunday. A representative from The Chamber Festivals Committee will visit each booth 30 minutes prior to opening all 3 days and throughout the day to ensure standards are maintained, and be of assistance. Parking is available in Kohl's and BJ's restaurant parking lots.

**HEALTH PERMIT EXEMPTION INFORMATION**

You must also complete the enclosed Orange County Health Care Agency (OCHCA) Health Permit Exemption. You must follow the Recommended Food Handling Guidelines. All Health Permit forms will be filed with the City of Rancho Santa Margarita, Special Event Permit and the Health Representative.

**CANCELLATION POLICY**

No Refunds will be issued in the event that you are unable to participate in Chamber Festival Events.

**PARTICIPATION**

To participate in the Chamber Festivals, the following is required:

Complete and attach the following 7 items for a completed application:

1. Food Vendor Application
2. Fees & Payment Form
3. Agreement to Terms – initialed
4. Release & Waiver
5. Orange County Health Care Agency (OCHCA)
6. BOE
7. W-9

To participate please enclose a check payable to the **RSM Chamber of Commerce**, or fill out the Credit Card information on the Fees & Payment page.

Please review the Procedures for Exemption of For-Profit Entities Giving or Selling Food for the Benefit of a Nonprofit Association at Occasional Events. **RSM Chamber Festival Events Committee will meet all requirements.**

Please mail your application along with all necessary forms and payment to The RSM Chamber at 30162 Tomas Suite 202 Rancho Santa Margarita, CA 92688. Attention: Chamber Festivals

**Please be sure to follow the dates for the deadlines to ensure you are able to participate. Remember the deadline dates for RanchoFest is March 15<sup>th</sup> and for the participation with a Late Fee of \$100 April 15<sup>th</sup>.**

**Please be sure to fill out all the following 7 pages completely!**

**Please send in to the email or fax number listed. Please be sure to send the whole application packet (7 Pages) with payment to ensure your space in the event.**

**You must return this with your application**

# RanchoFest Chamber Festivals 2017

## FOOD VENDOR APPLICATION

<b>Name of Restaurant:</b>		<b>Name:</b>
<b>Mailing Address:</b>		
<b>City:</b>		<b>Zip Code:</b>
<b>Telephone:</b>	<b>Fax:</b>	<b>Email:</b>
<b>List all food items to be served and price; not to exceed \$5.00 per menu item (must comply with 6" plate sample size requirements):</b> Keep it simple, so ordering & service will be fast.		
<b>Food Item &amp; Description</b>		<b>Price</b>
<b>*List all drink items and prices*<span style="color: red;">Non-alcoholic beverages only</span></b>		<b>Price</b>
<b>Will you be using:</b>		
<b>BBQ Grill ? <input type="checkbox"/> What kind?</b>		
<b>Deep Fryer? (you will need a K extinguisher and special Fire inspection)</b>		
<b>Any other open flame items?</b>		
<b>Electrical devices for cooking? <input type="checkbox"/> What kind? And Voltage amount?</b>		
<b>Refrigeration devices? <input type="checkbox"/> Voltage amount?</b>		
<b>Please list any other items using electricity and voltage amount?</b>		
<b><i>If using electricity, you must bring your own grounded 100ft length of extension cord(s)</i></b>		

**You must return this with your application**

**FEES & PAYMENT Restaurant/Food Vendor**

#	Level or Type of Vendor	✓	<u>RanchoFest</u>	Fee
-	<b>Chamber Member Only:</b>			-
1	CM - Food Chamber/Vendor 50%~50% split			\$100 Deposit
-	<b>Non-Chamber Member:</b>			-
2	NCM - Food Chamber/Vendor 50% ~ 50% split			\$195pymt/membership fee

\* CM – Current Chamber Member \* NCM – Non Chamber Member

NO REFUNDS will be issued.

By initialing below you agree to the Food Terms and sales split with the chamber according to the following:

**Chamber Member Food Vendor**

- \_\_\_\_\_ (initial) Chamber Member Food Vendor: 50% of the proceeds will go to the Non-Profit RSM Chamber of Commerce; with 50% going back to the restaurant for your participation. A \$100 Fee for your participation is required to be in the event. After your participation in the event, your deposit will be used for our chamber membership. No refunds will be issued

• **Non-Chamber Member Food Vendor**

- \_\_\_\_\_ (initial) Food Vendor 50% of the proceeds will go to The Non-Profit RSM Chamber of Commerce; with 50% going back to the restaurant for your participation. A \$195 Fee for your participation is required to be in the event. After your participation in the event, your payment will make your business a chamber member. No refunds will be issued

Interested in joining the Chamber? [www.rsmchamber.com](http://www.rsmchamber.com)

Your Application will not be considered without your Deposit/payment \_\_\_\_\_ Initial

I understand if I don't participate in the event, my deposit/payment becomes non-refundable

Initial

\_\_\_\_\_ (Initials Required) Restaurant to collect tickets **ONLY NO CASH**, for food samples at their booth.

Your Daily Ticket box is to be submitted to the Beer & Wine Booth no later than ½ hour after the close of each day.

Payment Information: email to: <a href="mailto:s.singh@rsmchamber.com">s.singh@rsmchamber.com</a> , 866-728-0376 or mail to address below		
Company: _____	Name: _____	
<b>I am a Current Chamber Member Yes</b> _____		
Deposit by: Please Circle which applies: Check VISA MC AMX		
Credit Card # _____	EXP Date _____	CVC Code _____
Billing address of Credit Card with zip code _____		
All deposits/payments are payable to The RSM Chamber		
<input type="checkbox"/> I hereby authorize a payment of \$_____ to the RSM Chamber, and agree to above listed terms.		
<input type="checkbox"/> If payment is made after March 15th, I understand I am subject to an additional \$100 late fee and can be charged this amount		
Signature _____	Print Name _____	Date _____

**Deposits will only be refunded after my commitment of participation occurs;** \_\_\_\_\_ Initials

No Refunds \_\_\_\_\_ Initials

OFFICE USE ONLY: METHOD OF PAYMENT: CASH/CHECK/CREDIT: DATE \_\_\_\_\_ AMOUNT \_\_\_\_\_

## Agreement to Terms

You must return this with your application

### THE RSM CHAMBER IS TO PROVIDE:

- One (1) 10' x 10' Space & Canopy OCHD & OCFA approved
- Two (2) 8' tables
- Two (2) chairs
- Lighting, & electricity accessibility (if requested)
- Required Health and Fire Permits
- Menu Boards
- RSMCC Igloo with hot water (you are responsible in ensuring that it is returned to the chamber)
- Company name listed as a participant on the Chamber's website events page
- Signage to include restaurant's name – on display throughout event site

### RESTAURANT/FOOD VENDOR TO PROVIDE:

*Please return the following items to RSM CHAMBER.*

1. Participation Application and Deposit needs to be made by specified date, (If by check, Payable to the **RSM Chamber**)
2. Completed application of the Orange County Health Care Agency (OCHCA), BOE form and W-9 form & Certificate of Liability listing RSM Chamber as the Holder of the Certificate
4. Completed Food Booth Application, Payment form and Release and Waiver form for the event.

### Additional requirements for event

- Reasonably priced (\$1-\$5 range) food and non-alcoholic beverages (served in colored plastic cups) to sell to community attendees
- Restaurant linens & décor for booth, if desired
- Staffing of the booth from 5:45 p.m. – 10:00 p.m. Friday, & 1:45 p.m. - 10:00 p.m. Saturday, & 1:45 p.m. – 8:00 p.m. Sunday
- Promotional Marketing materials, if desired

                     **(Initials Required)** Restaurant to collect tickets **ONLY (NO CASH)**, for food samples at their booth. Tickets are to be submitted to the Beer & Wine Booth no later than ½ hour after the close of each day.

Tickets will be counted and verified within 1 week:

                     **Chamber Member** ~ fifty percent (50%) of all ticket sales donated to The RSM Chamber, remaining portion (50%) to be paid to the restaurant within 1 – 2 weeks of the close of the event.

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                     **Non-Chamber Member (initials)** ~ sixty percent (50%) of all ticket sales donated to The RSM Chamber, remaining portion (50%) to be paid to the restaurant within 1 – 2 weeks of the close of the event.

## RELEASE and WAIVER

You must return this with your application

### RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT

In consideration of accepting this opportunity, I hereby release, and agree to defend, indemnify, and hold harmless, the RSM Chamber of Commerce, the City of Rancho Santa Margarita, the Rancho Santa Margarita Landscape and Recreation Corporation (SAMLARC), First Service Residential, and their directors, officers, agents and/or employees (the releases; and indemnities') from and against any and all claims, damages, or losses, arising or resulting from my participation in this event, however caused, regardless of any negligence of the releasees/indemnities, including but not limited to bodily injury, property damage or any other injury or loss to myself, my employees or third parties. By this agreement it is my intention to relieve the releasees/indemnitees of any duty to me and/or to others for whom I have the capacity to contract, without limitation, and to assume the entire risk of damage, injury or death which might occur as a result of my participation in this event, and I agree to defend and indemnify the releasees/indemnitees against all such risks. I understand that this is a contract between me and/or my business and the releasees/indemnitees. I give permission to the RSM Chamber of Commerce to photograph me or my employees participating in this program for use in future RSM Chamber publicity and understand that I will not receive any compensation for such use.

\_\_\_\_\_ (initial) **I agree to provide the Rancho Santa Margarita Chamber of Commerce as Certificate of Liability Insurance listing the Rancho Santa Margarita Chamber of Commerce as the Certificate holder and provide that documentation to the RSM Chamber 2 weeks prior to the event date.**

If you need special accommodations for any activities, please contact The RSM Chamber. Thank You.

**I CERTIFY THAT I HAVE READ AND UNDERSTAND THIS RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT AS IT APPLIES TO ME AND ANY MEMBERS OF MY ORGANIZATION.**

Signature of \_\_\_\_\_

Contact: \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

(If on behalf of a business, must be owner or authorized agent)

Business Name: \_\_\_\_\_

**You must return this with your application**

**Orange County Health Care Agency (OCHCA)**

**ATTACHMENT I**

**DECLARATION  
OF FOR-PROFIT ENTITY**

This declaration is to affirm that \_\_\_\_\_  
(Name of for-profit entity)

Is requesting exemption from State Law requirements for Temporary Food Facilities under provisions of Section 113785(b)(1) of the California Uniform Retail Food Facilities Law, and will be giving or selling food at

Chamber Festivals  
(Name of Occasional Event)

30842 La Miranda  
(Address or Location)

Rancho Santa Margarita, CA 92688  
(City, State, Zip)

Date(s) of Event: June 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 2017

For the Benefit of The RSM Chamber of Commerce  
(Name of Sponsoring Nonprofit Association)

I certify that the above is true and correct to the best of my knowledge and belief. I further certify under penalty of perjury that the above named for-profit entity **will receive no monetary benefit**, other than that resulting in recognition for participating in the event.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_



You must return this with your application

W-9 Form

Form <b>W-9</b> (Rev. August 2013) Department of the Treasury Internal Revenue Service	<b>Request for Taxpayer                  Identification Number and Certification</b>	<b>Give Form to the                  requester. Do not                  send to the IRS.</b>
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Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____  <input type="checkbox"/> Other (see instructions) ▶ _____	Exemptions (see instructions):  Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>																				
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**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.  
**Future developments.** The IRS has created a page on IRS.gov for information about Form W-9, at [www.irs.gov/w9](http://www.irs.gov/w9). Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

**You must return this with your application**

BOE-410-D REV. 6 (5-12)

**SWAP MEETS, FLEA MARKETS, OR SPECIAL EVENTS CERTIFICATION**

STATE OF CALIFORNIA  
BOARD OF EQUALIZATION

People who sell merchandise in California are generally required to hold a seller's permit.

You **may not** sell at this event unless you have a seller's permit or are not required to hold a permit. You are required to have a permit if you are selling, even temporarily, new or handcrafted items or used items you purchased for the purpose of reselling to others. You are not required to hold a permit if you are only making "occasional" sales, selling products that are not taxable when sold at retail, or selling on behalf of a section 6015 retailer.

You may electronically register for seller's permit at no cost to you by visiting our website at [www.boe.ca.gov](http://www.boe.ca.gov). To find a Board of Equalization (BOE) office near you, call our Customer Service Center at 1-800-400-7115 (TTY:711) or visit our website. If you obtain a temporary seller's permit, the business address on your temporary permit should be the address of the temporary selling location and the mailing address should be your permanent place of business or residence.

**Occasional and Nontaxable Sales**—Occasional sellers are usually people who are not required to hold a seller's permit because they will not be making a series of qualifying sales. A person who has cleared their garage of used items *accumulated for their own use* and who sells *only* those items would usually qualify as an occasional seller, provided they make sales no more than twice in a 12-month period. Some sellers who make only nontaxable sales are also not required to hold seller's permits. Examples include sellers of fresh produce or other cold food products sold "to go." Please note, however, some food sales are taxable, including sales of food for consumption in places where admission is charged.

**Section 6015 Retailers**—Revenue and Taxation Code section 6015 relieves certain individuals of the requirement to obtain a seller's permit when: (1) the product supplier is a BOE approved section 6015 retailer, (2) the product supplier reports and pays tax on the actual "retail selling price," (3) the individual is selling only those items purchased from the section 6015 retailer, and (4) the individual provides the name of the product supplier. Typical section 6015 retailers include multi-level marketing retailers that solicit sales through a network of individual salespeople/representatives (for example, Avon, Tupperware).

**Verification of a seller's status is required by law. Please complete all four sections of this form. Please print.**

**1. EVENT INFORMATION**

EVENT NAME AND PLACE RanchoFest 2017 Central Park 30842 La Miranda Rancho Santa Margarita, CA 92688	
EVENT DATE(S) June 9th, 10th, & 11Th	TABLE/BOOTH/LOCATION ID#

**2. VENDOR/EXHIBITOR INFORMATION**

OWNER'S NAME	
MAILING ADDRESS (street number or P.O. box)	
(city, state and zip code)	
DRIVER LICENSE NUMBER OR STATE ID NUMBER AND STATE	TELEPHONE NUMBER (       )
TYPE OF BUSINESS, DESCRIPTION OF ITEMS TO BE SOLD/DISPLAYED	

**3. STATUS**—Check appropriate boxes, and provide requested information

- I hold a valid seller's permit. My number is:   S
- No sales of tangible personal property are being made or solicited at this event.
- I am not required to hold a seller's permit because:
  - My retail product sales are not subject to tax       My sales are exempt occasional sales
  - I sell on behalf of a section 6015 retailer \_\_\_\_\_

**4. CERTIFICATION**—Partners/additional sellers, complete a separate copy of this form

*The above statements are certified to be correct to the best knowledge and belief of the undersigned.*

NAME (typed or printed)	TITLE
SIGNATURE	DATE